

Technology Lead

Location: Mexico, USA and Germany

Job Purpose and Background:

The SBTi is currently looking for a Technology Lead that will develop and implement the technology strategy of the SBTi. The Technology Lead will lead the digital transformation and automation of different processes within the SBTi. She/he will coordinate with all teams in order to analyze different processes, understand priorities and goals, and propose and implement a digitalization strategy. The Technology Lead will also supervise the implementation of data security protocols and make sure all SBTi colleagues make the most of digital tools to work SMART.

About you:

You are a proactive and fast learner professional that enjoys working with new technologies and implementing new strategies to digitalize and automate processes. You are comfortable working in a startup environment, dealing with ambiguity & complexity, able to take a broad view of working responsibilities, showing others the importance of digitalization, and facilitating learning strategies. You also have experience implementing new technologies and digital tools in organizations, creating and implementing digital and security protocols to protect data.

About the SBTi:

The Science Based Targets initiative (SBTi) is a joint initiative between CDP, UN Global Compact, the World Resources Institute, and World Wildlife Fund, aiming to catalyze change towards a net-zero economy by driving the adoption of GHG emission reduction targets in the corporate sector that are consistent with the ambition required to limit global warming to 1.5°C. Over 1,500 of the world's largest and most influential companies have joined the Science Based Targets initiative to date. Please visit www.sciencebasedtargets.org to find out more.

Key responsibilities include:

- Lead large IT projects, including the design and deployment of new IT systems and services
- Monitor performance of information technology systems to determine cost and productivity levels, and to make recommendations for improving the IT infrastructure
- Help define IT infrastructure strategy, architecture, and processes (including CRM, developing and deploying web application for automation of the target submission and validation process, and other project management and finance tools)
- Analyze business requirements by partnering with key stakeholders across the organization to develop solutions for IT needs
- Mediate between stakeholders and technical teams through all stages of product development, offering business context and insights, providing clear and consistent

priorities, working through tradeoffs, and communicating plans and requirements effectively

- Assess vendors and develop test strategies for new software
- Managing and reporting on the allocation of IT budget
- Identifying and acting on opportunities to improve and update software and systems
- Developing and implementing IT policy and best practice guides for the organization
- Managing regular system audits
- Running and sharing regular operation system reports with senior staff
- Trouble-shooting arising cyber security and operational efficiency problems
- Overseeing and determining timeframes for major IT projects including system updates, upgrades, migrations, and outages
- Identifying opportunities for team training and skills advancement
- Designing training programs and workshops for staff
- Develop and implement data assurance processes
- Coordinating the work of data analysts and developers
- Leading data analysis projects, providing data insights for internal decision-making and improvement of internal processes
- Align data projects with organizational goals
- Apply agile management principles to synchronize internal processes with agile management used by technical teams
- Other duties as assigned.

Essential skills and experience needed:

- Bachelor's degree in Information Technology, Computer Science, Information Systems, or a related field, or equivalent experience
- 3-7 years of experience working in IT operations
- Knowledge of data management, data cleaning, analysis and visualization
- Knowledge of programming languages, especially those used for data analysis (Python, SQL, JS)
- Experience with SQL and NoSQL databases
- Experience leading and managing large IT projects and rolling out IT infrastructures across various technologies
- Excellent working knowledge of computer systems, security, network and systems administration, databases and data storage systems, and phone systems
- Strong critical thinking and decision-making skills
- Excellent project management skills and strong ability to prioritize
- Firm grasp on IT infrastructure and operations best practices
- Experience working with CRM, Slack, Asana, and other digital tools
- Experience in developing websites and web applications
- Experience in identifying business problem areas, manual work and finding IT solutions to address them
- Experience in tenders, vendor scoping, management, and negotiations keeping stakeholders' interests in mind

- Advanced English level

This is a full-time role based in Mexico, USA and Germany. The salary for this role will be dependent on location and level of experience. This role is a fixed-term contract for 12 months with the possibility of extension.

What we offer:

- Working in one of the most successful and fastest-growing initiatives driving climate action;
- Exciting and challenging tasks in a dynamic, international, innovative, and highly motivated team;
- Training and development;
- Attractive holiday package.

How to apply:

Please email your CV and a cover letter setting out how you meet the required skills and experience or key responsibilities, salary expectations, which should be no more than two pages together, to careers@sciencebasedtargets.org with Technology Lead followed by your first name and surname in the subject. The deadline for applying is February 15th, 2022

SBTi is an equal opportunity employer - committed to building an inclusive workplace and diverse staff, where all can thrive. We welcome and strongly encourage applications from candidates of all identities and backgrounds, and do not discriminate on the basis of race, color, religion, gender or gender identity, sexual orientation, national origin, disability, or age.