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TARGETS

DRIVING AMBITIOUS CORPORATE CLIMATE ACTION

# SBTi Technical Council Meeting Minutes

6 October 2023 - 16:00 - 18:00 CET

Virtual

**Disclaimer:**

The meeting notes provided herein are intended to capture the discussions, decisions, and actions taken during the meeting to the best of the note-taker's ability. While efforts have been made to accurately represent the proceedings, it is essential to acknowledge that these minutes are a summary and may not capture every detail or nuance of the discussions held.

While every effort has been made to respect the confidentiality of sensitive information, please be aware that the meeting minutes may contain references to discussions or materials considered confidential or privileged. The unauthorized disclosure, distribution, or use of such information is strictly prohibited. If you believe any sensitive information has been improperly disclosed, please contact the Technical Council Chair.

Meeting minutes are subject to revision and amendment. The content may be updated or modified based on corrections, additions, or clarifications deemed necessary by the Technical Council Chair and Vice-Chair.

**Abbreviations:**

CEO - Chief Executive Officer  
CTO - Chief Technical Officer  
SBT - Science Based Target  
SBTi - Science Based Targets initiative  
TD - Technical Department  
TC - Technical Council  
ToR - Terms of Reference  
OC - Oversight Committee  
EAG - Expert Advisory Group  
CoC - Code of Conduct

## Meeting participants

### Technical Council Members

Kornelis Blok (Chair)

Laura Draucker (Vice Chair)

Maria Virginia Vilariño

Owen Hewlett

Pankaj Bhatia

Mandy Rambharos

Pedro Faria

Nicole Roettmer

Micheal Gillenwater

Doreen Stabinsky

Anders Bjørn

Simi Thambi

Stephanie Roe

### SBTi

Alberto Carrillo Pineda (CTO, SBTi)

Anita Sheth (Compliance Director, SBTi)

### SBTi Meeting Support Staff

Emma Watson (Head of Standards, SBTi)

Jaqueline Roque (Head of Technical Operations, SBTi)

### Absent

Steven Davis

Benjamin Caldecott

## Meeting Agenda

1. Welcome and Agenda
2. Approval of August meeting minutes
3. Planning for upcoming meetings (2023-2024)
4. Updates Technical Department
5. Update Standard Setting Procedures
6. Technical Council Process and Procedures
7. Technical Council Complaints and Appeals Committee
8. Next Steps and Closing

## Meeting Minutes

### Session 1: Welcome & Agenda

#### Presenter / Facilitator:

Kornelis Blok (Chair, Technical Council).

#### Purpose of the session:

Presentation of agenda for the day and organizational comments.

#### Summary:

The Chair officially opened the meeting and welcomed members of the SBTi TC.

The agenda was introduced by the Chair and was approved by the TC members without further additions.

The Chair checked if the meeting quorum was obtained.

#### Clarifications:

N/A.

#### Decisions:

Quorum obtained.

#### Actions:

N/A.

### Session 2: Approval August meeting minutes

#### Presenter / Facilitator:

Kornelis Blok (Chair, Technical Council).

#### Purpose of the session:

**Approval** of meeting minutes of the meeting from 22.08.2023.

#### Summary:

Minutes were approved without objection.

**Clarifications:**

N/A.

**Decisions:**

N/A.

**Actions:**

SBTi Secretariat to publish Meeting Minutes on the SBTi Website.

**Session 3: Planning for upcoming meetings (2023-2024)**

**Presenter / Facilitator:**

Kornelis Blok (Chair, Technical Council).

**Purpose of the session:**

**For Decision:** Planning of 2023 and 2024 Technical Council meetings.

**Summary:**

The Chair presented an overview of Technical Council meetings for 2024.

The Technical Council will convene four times per year, with two of the meetings being held in person and two virtual.

**Clarifications:**

N/A.

**Decisions:**

Agreement to schedule Technical Council Meetings for 2024 without objections.

**Actions:**

SBTi Secretariat to schedule Technical Council Meetings for 2024.

**Session 4: Updates Technical Department**

**Presenter / Facilitator:**

Alberto Carrillo Pineda (Chief Technical Officer SBTi).

### Purpose of the session:

**For Information:** Programmatic updates from SBTi including:

- BVCM
- Financial Sector Work
- Call for Evidence
- Science-based target-setting principles
- Cross-Sector Pathway update

### Summary:

SBTi CTO shared an update on incorporation and initial meeting of the expanded SBTi Board of Trustees.

Furthermore detailed updates on projects currently in development were shared as well as an overview of the timeline for upcoming projects that will be brought for approval for the Technical Council.

The following projects are planned for approval in December 2023:

- Beyond Value Chain Mitigation Guidance
- Financial Sector Near-Term Guidance

The top priorities for the the Technical Council in the upcoming period were highlighted as follow:

- Corporate Net Zero Standard
- Finz Net Zero Standard
- Oil & Gas Standard
- Chemicals Standard

In addition Technical Council members were invited to contribute to the [Call for Evidence](#), a research project on the effectiveness of environmental attribute certificates in driving decarbonization and in enabling credible emission reduction claims.

### Clarifications:

N/A.

### Decisions:

N/A.

### Actions:

N/A.

## Session 5: Update - Standard Setting Procedures

### Presenter / Facilitator:

Alberto Carrillo Pineda (Chief Technical Officer SBTi).

### Purpose of the session:

**For Information:** Update and next steps on status of SBTi standard-setting procedures.

### Summary:

SBTi CTO shared that the period for review of the Standard Setting Procedures by the SBTi Board of Trustees has been extended.

### Clarifications:

N/A.

### Decisions:

N/A.

### Actions:

N/A.

## Session 6: Technical Council Processes and Procedures

### Presenter / Facilitator:

Laura Draucker (Vice-Chair, Technical Council).

### Purpose of the session:

**For Information:** Update on the process to develop a Code of Conduct for the Technical Council based on the principles for the Code of Conduct.

### Summary:

ViceChair shared an update on the current status of the document that outlines the internal processes and procedures to be followed by the Technical Council members. Next steps were discussed, indicating the aim of aligning on a first version in December.

### Clarifications:

N/A.



**Decisions:**

N/A.

**Actions:**

N/A.

## Session 7: Technical Council - Complaints and Appeals Committee

**Presenter / Facilitator:**

Kornelis Blok (Chair, Technical Council)

**Purpose of the session:**

**For Discussion:** Update on Oversight Committee and discussion on process to handle complaints and appeals.

**Summary:**

Chair shared a memo on the creation of a Complaints and Appeals Committee (CAC). The focus of this committee on procedures, its composition and decision making authority were discussed.

**Clarifications:**

It was clarified that the Chairs of the Technical Council would represent the Complaints and Appeals Committee before the SBTI Board of Trustees.

**Decisions:**

N/A.

**Actions:**

Chairs to draft the Terms of Reference of the Complaints and Appeal Committee.

## Session 8: Next Steps and Closing

**Presenter / Facilitator:**

Kornelis Blok (Chair, Technical Council)

**Purpose of the session:**

Official closing of the meeting, clarifying open questions outlook on next meetings.

**Summary:**

The Technical Council will meet virtually on the 3rd of November and in person in December.

**Clarifications:**

N/A.

**Decisions:**

N/A.

**Actions:**

N/A.