



SCIENCE
BASED
TARGETS

DRIVING AMBITIOUS CORPORATE CLIMATE ACTION

SBTi Technical Council Meeting Minutes

22 August 2023 - 15:00-17:00 CET

Virtual

Disclaimer:

The meeting minutes provided on this website are made available for public viewing and access. They are intended to provide transparency and a summary of the discussions, decisions, and actions taken during the Technical Council Inauguration meeting in August, 2023. However, please note that these minutes may not capture every detail or nuance of the discussions held, and they should not be considered a comprehensive record of the proceedings.

Abbreviations:

CEO - Chief Executive Officer
CTO - Chief Technical Officer
SBT - Science Based Target
SBTi - Science Based Targets initiative
TD - Technical Department
TC - Technical Council
ToR - Terms of Reference
OC - Oversight Committee
EAG - Expert Advisory Group

Meeting participants

Technical Council Members

Kornelis Blok (Chair)

Laura Draucker (Vice Chair)

Owen Hewlett

Mandy Rambharos

Pedro Faria

Nicole Roettmer

Benjamin Caldecott

Micheal Gillenwater

Doreen Stabinsky

Anders Bjørn

Steven Davis

Simi Thambi

Stephanie Roe

Pankaj Bhatia

SBTi

Alberto Carrillo Pineda (CTO, SBTi)

Anita Seth (Compliance Director, SBTi)

Meeting support staff

Emma Watson (Head of Standards, SBTi)

Hussein Kassir (Technical Team Coordinator, SBTi)

Observers

None present

Absent

Benjamin Caldecott

Maria Virginia Vilariño

Meeting Agenda

1. Welcome and agenda
2. Approval meeting minutes inauguration meeting June 2023
3. Process to approve Procedures for Developing SBTi Standards
4. Code of Conduct
5. Updates SBTi Development Pipeline
6. Planning next meeting Technical Council
7. Next steps and closing

Meeting Minutes

Session 1: Welcome and Agenda.

Presenter / Facilitator:

Dr. Kornelis Blok (SBTi Technical Council Chair)

Purpose of the session:

For **approval and follow up** on organizational items.

Summary:

Chair (Kornelis Blok) officially opened the meeting and welcomed members of the SBTi Technical Council.

The agenda was introduced by the Chair and was approved by the TC members without further additions.

The Chair checked if the meeting quorum was obtained.

Clarifications:

Not applicable.

Decisions:

Quorum obtained.

Actions:

Not applicable.

Session 2: Approval Meeting Minutes - Inauguration Meeting June 2023

Presenter / Facilitator:

Dr. Kornelis Blok (SBTi Technical Council Chair).

Purpose of the session:

Approval of meeting minutes of inauguration meeting June 2023.

Summary:

The Chair (Kornelis Blok) invited comments to the internal and external meeting minutes version of the Inauguration Meeting.

Clarifications:

Not applicable.

Decisions:

Inauguration Meeting Minutes approved.

Actions:

Public version of Inauguration Meeting Minutes to be published on the SBTi website.

Session 3: Process to Approve Procedures for Developing SBTi Standards

Presenter/ Facilitator

Dr. Kornelis Blok (SBTi Technical Council Chair).

Purpose of the session:

For Information & Clarification Overview of the process to approve the document Procedures for Developing SBTi Standards and discussion of raised comments and amendments.

Summary:

This section was primarily focused on discussing the revisions made to the SBTi Standard Development Procedures document and the role of the Oversight Committee. Discussions on the Oversight Committee will continue in the October meeting.

Clarifications:

Not applicable.

Decisions:

SBTi Standard Development Procedures were approved without objections.

Actions:

In anticipation of SBTi Board of Trustees approval in September the Technical Department can provisionally follow the procedures laid out in the Standard Development Procedures Document.

The SBTi Secretariat will incorporate the approved changes and then present the Standard Development Procedures document for approval to the SBTi Board of Trustees in September.

Session 4: Code of Conduct

Presenter / Facilitator:

Laura Draucker (Vice Chair, Technical Council).

Purpose of the session:

Discussion Code of Conduct outline based on the Principles for the Code of Conduct.

Summary:

Vice Chair (Laura Draucker) shared a first outline of the code of conduct addressing the decision making process, the process for addressing biases and determining conflict. The session evolved around clarifications and the process to create and operationalize the Code of Conduct.

Clarifications:

Principles for the code of conduct outline a set of principles that members of the Technical Council are required to adhere to, protect and promote the SBTi's integrity, impartiality and credibility as a standard-setter and validation service provider. These principles will be used by the Technical Council to develop its Code of Conduct.

Decisions:

Not Applicable.

Actions:

Chair and Vice Chair will elaborate further on the Code and Conduct document and share with the TC members for feedback.

Session 5: Updates SBTi Development Pipeline

Presenter / Facilitator:

Alberto Carrillo Pineda (Chief Technical Officer SBTi).

Purpose of the session:

Overview of current and planned developments of the Technical Department.

Summary:

SBTi CTO presented an overview of the projects in the pipeline to provide an understanding of the stages of development of key projects in the Technical Department, especially about the projects in advanced stages and projects that are in early stages potentially needing input from TCI members. Various questions were addressed around the scope and status of some projects.

Clarifications:

The Technical Department is in the process of determining its Work Program and will determine which are the first projects for the TC to approve following the agreed procedures.

Decisions:

Not applicable.

Actions:

After the SBTi Board of Trustees approves the Work Program, the Technical Department Secretariat will create a schedule and establish the specific junctures for engagement with the Technical Council.

Session 6: Planning Next Technical Council Meetings

Presenter / Facilitator:

Laura Draucker (Vice-Chair, Technical Council).

Purpose of the session:

Overview Technical Council Meetings 2023.

Summary:

The Vice Chair (Laura Draucker) provided an overview on the planned meetings for the rest of the year and the meeting cadence for 2024.

Clarifications:

Not Applicable.

Decisions:

There will be three more meetings in 2023, two of them virtual and one in person during COP.

In 2024 the Technical Council will meet on a quarterly basis according to the Technical Department Work Program.

Actions

Not Applicable.

Session 7: Summary and Next Steps

Presenter / Facilitator:

Kornelis Blok (Chair, Technical Council).

Purpose of the session :

Summary next steps and official closing of the session.

Summary

The chair (Kornelis Blok) asked all the members if they would like to add any points, no points were raised and then closed the meeting.

Clarifications:

Not Applicable.

Decisions:

Not Applicable.

AOB

Technical Council will reconvene on October 6th, 2023.