

Name of the Position: Stakeholder Engagement Manager

Location: USA, Mexico, Brazil

Job Purpose and Background:

The Science Based Targets Initiative (SBTi) is seeking a Stakeholder Engagement Manager to support stakeholder engagement in SBTi's standard development projects. This role is essential in bringing diverse perspectives, expertise, and capabilities of a wide range of stakeholders into standards development, which is critical to their quality and credibility. This is a unique opportunity to engage with NGOs, and academic, scientific, and corporate communities while fostering collaboration across teams within the SBTi.

This role is part of the SBTi's Impact Department and will work closely with all teams of the SBTi, in particular with the Technical Department. You will design and implement engagement processes from project initiation, through consultation, until launch for specific technical projects. You will ensure diverse stakeholder participation in standards development and support the increased reach of technical projects. You will facilitate public consultations, pilot tests, and other engagement mechanisms and ensure they reach and attract the right audiences.

This position will report to the Stakeholder Engagement Senior Manager, who is based on the East Coast of the USA.

This role plays an important part in achieving: the success of SBTi's technical projects (e.g., standards) by bringing diverse perspectives, expertise, and capabilities from a wide range of stakeholders and ensuring inclusivity, transparency, and responsiveness to diverse stakeholder needs. This role involves engaging with NGOs, and academic, scientific, and corporate communities while fostering collaboration across different SBTi teams. This role is pivotal in ensuring that our process is inclusive, transparent, and responsive to the needs of stakeholders.

You are a great fit for this role if you: are passionate about climate action and deeply committed to engaging diverse stakeholders in the effort to combat climate change. You feel comfortable working across teams and managing multiple stakeholders while handling complex projects. You are excited to learn new technical topics, stay up-to-date on the climate ecosystem, and research effective ways to engage stakeholders. You are passionate about creating positive change through corporate climate action and driving the change needed to transition to a just net-zero economy.

You are motivated to learn, can quickly understand new concepts, are proactive, show initiative, and are energized by driving science-aligned climate ambition. You are comfortable working in a fluid and dynamic environment, working to deadlines, and approaching challenges with a proactive and creative mindset. You are process- and detail-oriented and highly organized, with the ability to work independently and collaboratively across teams in an international and multicultural environment.

About the SBTi:

The Science Based Targets Initiative (SBTi) is a global body enabling businesses to set ambitious emissions reductions targets in line with the latest climate science. It is focused on accelerating companies worldwide to halve emissions before 2030 and achieve net-zero emissions before 2050.

The SBTi defines and promotes best practices in science-based target setting, offers resources and guidance to reduce barriers to adoption, and independently assesses and approves companies' targets.

For more information, please visit www.sciencebasedtargets.org

About the Team:

The SBTi Impact Department plays a crucial role in engaging stakeholders across the corporate, financial, and NGO sectors to promote the work of SBTi and support the development and refinement of the SBTi's standards, with the goal of advancing ambitious corporate climate action to achieve emissions reductions at scale.

The department has one of the broadest remits among those within the SBTi, as it is responsible for delivering SBTi's organizational strategy, fundraising and cultivating donor relationships as the SBTi expands, facilitating stakeholder engagement groups and public consultations as part of the standards development process, soliciting feedback from the market on standards' relevance and implementability, strengthening partnerships to address systemic barriers to decarbonization, and integrating SBTi's standards within the broader climate action ecosystem to drive collaboration and harmonization.

Key responsibilities include:

Stakeholder Engagement for Technical Projects (e.g., Standard Development):

- Lead stakeholder engagement processes for specified standards in development from project initiation through consultation to launch.

- Develop engagement plans and stakeholder lists to ensure diverse and inclusive participation in standard development and broaden the reach of the projects.
- Coordinate the setup of Expert Advisory Groups (EAG), public consultations, pilot tests, and feedback mechanisms per SBTi's Standard Operating Procedure (SOP).
- Monitor the technical standards development process for inclusivity, transparency, and responsiveness to the needs of diverse stakeholders.
- Organize workshops, webinars, and events to facilitate meaningful discussions and collaboration among stakeholders.
- Maintain a centralized tracker of stakeholders for analysis, reporting, and scalability.
- Support the establishment of stakeholder engagement policies and processes. And develop approaches to addressing barriers faced by stakeholder groups who have been under-engaged or under-represented.
- Research and network to identify under-engaged and under-represented audiences, particularly in the Global South and with civil society.
- Cultivate and maintain strong, trust-based relationships with stakeholders to gather insights and foster collaboration.
- Collaborate with internal teams to align relationship-building efforts with organizational goals and strategies.

Essential skills and experience needed:

- Over 5 years of relevant experience, including stakeholder engagement, public relations, and community outreach, preferably in technical or scientific contexts.
- Bachelor's degree in a relevant field.
- Quick to learn new topics, with strong technical understanding.
- Excellent written and verbal communication skills, including the ability to make complex technical subjects accessible to non-expert audiences and to synthesize information into presentations.
- Strong project management, organizational, and prioritization skills.
- Strategic and critical thinking capabilities.
- Proven ability to work collaboratively and as a team player in a multicultural and geographically diverse professional environment.
- Experience working with high-level representatives and ability to interact with different level representatives, from the private sector and civil society, with confidence and fluency on key engagement messages and goals.
- Excellent public speaking skills
- Fluency in English (both written and spoken).
- Experience in convening complex, multi-stakeholder processes.
- Strong understanding of the drivers for and practical challenges of implementing climate action strategies across businesses' operations and value chains.

Desirable criteria:

- Master's degree in a relevant field
- Business proficiency in a language other than English
- Experience working with data, spreadsheets, and tools such as Asana and CRM

- Understanding of science-based targets and the net-zero landscape
- Demonstrated expertise in corporate sustainability topics, particularly climate change, GHG emissions accounting, decarbonization, and corporate mitigation strategies.

This is a full-time role based in the USA, Mexico, or Brazil. Strong candidates in other countries are welcome to contact the recruiter to determine if their candidacy can be considered.

The salary for this role will depend on location and experience level. **This role is a fixed-term contract for 12 months with the possibility of extension.**

Interested candidates should be legally allowed to work in the countries specified. **The SBTi cannot sponsor any working visas.**

If you are interested, please apply [here](#).

What we offer:

- Working in one of the most successful and fastest-growing initiatives driving climate action;
- Exciting and challenging tasks in a dynamic, international, innovative, and highly motivated team;
- Competitive NGO salary
- Training and development;
- Attractive holiday package.

SBTi is an equal opportunity employer - committed to building an inclusive workplace and diverse staff, where all can thrive. We welcome and strongly encourage applications from candidates of all identities and backgrounds, and do not discriminate based on race, color, religion, gender or gender identity, sexual orientation, national origin, disability, or age.

Research suggests that qualified women, Black, Indigenous, and Persons of Color (BIPOC) may self-select out of opportunities if they do not meet 100% of the job requirements. We encourage any individual who believes they have the skills and enthusiasm necessary to thrive in this role to apply for consideration.